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**315.38****Advances**

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**Permanent  
advance**

The state WIC office has provided a permanent advance equal to approximately six weeks of expenditures. This advance is retained by the agency as long as the Department has a contract with the agency. Permanent advances will not be made for new WIC agencies or existing agencies who do not already have one.

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**Interest on  
advance**

The advance is to be deposited into an interest-bearing account. Up to \$250 of interest per fiscal year may be retained by the agency for administrative expenses. Contractors are required to upload to the “Remittance of Interest Earned” report to [IowaGrants.gov](http://IowaGrants.gov) even if no interest is remitted (see page 2). If interest is being remitted, a check made payable to the Iowa Department of Public Health must be sent.

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**Notice of  
compliance  
with CMIA**

The State of Iowa, the Iowa WIC Program state office, and each of the contract agencies must adhere to all terms, stipulations, and requirements of the Cash Management Improvement Act (CMIA).

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**Contact**

Contractors should send the check to:  
WIC Program Planner  
Iowa Department of Public Health  
Bureau of Nutrition and Health Promotion  
321 East 12<sup>th</sup> Street  
Des Moines, Iowa 50319

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**REMITTANCE OF INTEREST EARNED**

Agency Name:	
Program:	
Contract #:	
Report Quarter:	

Amount of interest earned on advance this quarter:*	\$
Amount of check submitted with this form:*	\$
Amount of interest earned Federal year-to-date:	\$
Amount remitted to the Department year-to-date	\$

\*Any difference between these two monetary amounts must be explained below.

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**Authorized Agency Signature**

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**Date**